



## Application Information

### Application deadline

Applications must be received digitally (by e-mail to [sek@st-albanhaus.org](mailto:sek@st-albanhaus.org) ) or by mail until 15.07. for the winter semester or until 15.01. for the summer semester. The chronological order of receipt is irrelevant for the consideration of applications.

Applications received later than this will only be processed in the event of a subsequent deadline that may be required, which is usually 15.09. for the WS or 15.03. for the SoSe.

A complete digital application includes::

Application form (1) with resume (2) and answer sheet (3) in a PDF document titled 'application\_firstname\_lastname.pdf', where '**firstname**' and '**lastname**' are to be replaced with your own information.

Incomplete applications will **not** be processed.

Please note: Applicants **must** be 18 years of age or older at the time of signing the rental agreement.

### Admissions Committee

Your application documents, in particular your resume and answer sheet, will be read by the admissions committee, which is made up of student representatives and the dormitory management. The admissions committee will then decide on the outcome of your application. Your data will be treated confidentially. It is only accessible to the administration and to the members of the admissions committee of the St. Alban Haus for a limited period of time.

### Result

All applicants who have submitted a complete application in accordance with the above-mentioned procedure will receive notification of the decision of the admissions committee a few days after the application deadline.

### Application documents

The application documents are kept for about one year and then destroyed. They can be retrieved in person from the secretary's office until then. A new independent admission procedure takes place for the following semester.

### Maximum rental period

The maximum rental period at St. Alban Haus is 12 semesters. If you have already lived in a catholic student dormitory in Freiburg, this time will be taken into account.



### Application for international students

summer term

winter term

 / 

#### Personal data

first name

last name

date of birth

place of birth

religion

nationality

gender

female

male

non binary

marital status

name parent 1

name parent 2

occupation parent 1

occupation parent 2

actual job parent 1

actual job parent 2

siblings / in training

 / 

#### Contact details

*current address*

street

postcode / town

telephone

e-mail address

*home address*

street

postcode / town

telephone

Where should we send our answer?

current address

home address

#### Studies

Where do you intend to study?

What is your subject of study?

Start of studies? Which semester?

 / 

Intended degree?

Completed vocational training?

#### Living at a student residence

yes

no

Did you already live at a students residence?

If so, where and how long?

## Resume

Please use the attached form.

The resume should be written in a narrative style and focus on your family and current living situation, hobbies and any key experiences you may have had.

## Questions for the applicants

Please use the attached form.

1. What reasons are there for you specifically to live in St. Alban Haus or in a catholic student residence in general?
2. How do you finance your studies (parents, own income, savings, etc.) and/or do you expect to receive a sponsor- or scholarship?
3. We traditionally have a semester program to actively organize your free time in addition to your studies. Which offers would you like or participate in?
4. Have you ever taken on voluntary social tasks in the community, club, school, etc.?
5. At St. Alban Haus there are shared apartments with many residents on one floor. What do you think are your strengths and weaknesses in living with many different residents?

## Declaration

I hereby confirm that the information I have provided is correct and complete. I am aware that false information may lead to termination of a subsequent tenancy without notice. I agree that my personal data will be stored and processed for the duration of the admission procedure and in case of a later tenancy during the rental period. For the above-mentioned semester, I will enroll at a Freiburg university and would like to enter into a tenancy relationship of at least 6 months duration with the St-Alban-Haus.

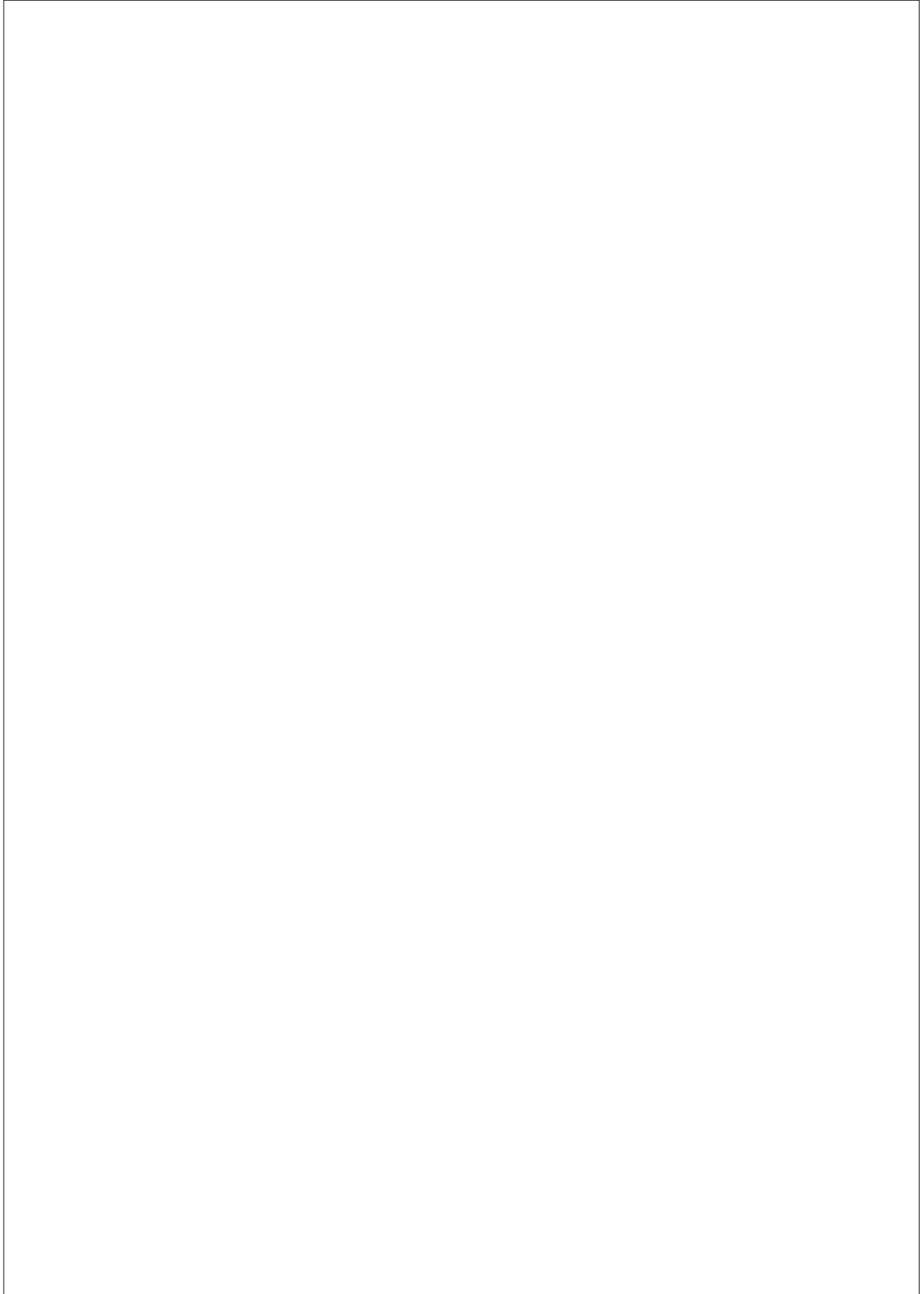
-Place, Date -

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- Signature -

## Appendix

### Resume

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to provide their resume.

## Questions for the applicants

All answers do not have to be the same length and should be written in complete sentences.